

Library Board Meeting  
Levorsen Community Room  
Pelican Rapids Public Library  
Wednesday July 1, 2013 4:00 p.m.

**Present:** Ruth Holmgren, Teresa Thornton, Mary Sorum, Curt Markgraf, & Annie Wrigg

**Visitors:** Roger Rotvold

**1. Approval of agenda:** Holmgren made a motion to accept the agenda. Markgraf second the motion. Motion passed unanimously.

**2. Approval of the June 2013 Minutes:** Motion by Markgraf and second by Thornton to approve the Minutes. Motion approved unanimously.

**3. Approval of the bills:** Wrigg presented the annual maintenance agreement with Climate makers out of Brooklyn Center. Wrigg explained that Jake, the local technician, who works out of Weetown, will continue to be our technician. The agreement involves 2 air exchangers, 2 boilers, 2 meeting room units. The cost is \$3,235.00. Markgraf made the motion for Wrigg to sign the agreement and Holmgren second. Motion passed unanimously. Thornton reviewed the bills. Thornton made a motion to pay the bills and Markgraf second the motion. Motion passed unanimously.

**4. Financial Report: Year-to-date Financial Report (Annie):**

The Financial Report was not available because the library board meeting was held on the 1<sup>st</sup> which was too soon for report availability. The report will be sent to the library board when it is available.

**5. Friends Update:**

-a. Wrigg and Holmgren reported that they had not attended the Friends meeting. Holmgren reported that the Once Upon a Time Fundraiser was successful with 128 tickets sold and with the silent auction and over \$3,000 was raised for library. The response from the fundraiser committee was that the Theme Table fundraiser should be held again next year.

Holmgren has been working the Book Truck on Tuesdays and it seems to be going well, but this project is in need of more volunteers to help from 10 – 1 on Tuesdays.

**6. Director's Report (Annie):**

**-a. Building update:**

**1)** The water damage project has a few small items to finish up. The use of the meeting room has interfered with this completion.

**2)** The meeting rooms aren't cooling so Climate makers will be contacted.

**3)** Julie Tunheim is back from her African project and Kay Albright has completed her temporary fill in for Tunheim.

**4)** Wrigg located and purchased a 1892 white rose that is a Minnesota weather survivor. The rose should grow to 4-5 feet and 3-4 feet wide. It will be planted tomorrow in the library flower garden (straight out from the fire place). A plaque in memory of Scott Fox will be placed by it. Board members can make a contribution to the total cost for plant, soil, & plaque.

**5)** Wrigg will be attending RDA Training in Moorhead. This will be the cataloguing used in the library in the future.

**6)** Wrigg informed the board that a petition wanting Dunn to give back its donation to the library is being started by the people of Dunn township. This involves the people from Dunn township to their board, not the general public. If there are any questions, board members can direct them to Wrigg.

**-b. Summer Reading:**

**i.** Summer Reading Children's sign up:

**a)** Sara has 47 children enrolled in the children's Dig Into Reading program. The program is about half through and the children have read 18,060 minutes. Their progress is visible with the paper chain in the library.

**b)** The Grammy award-winning Okee Dokee Brothers, an American folk music duo, performed at the library on June 26th. There were 105 people (infants - senior citizens) in attendance. They were sponsored by the Viking Library system & the Pelican Rapids Library with money from the Minnesota Arts & Cultural Heritage Fund.

**ii.** Summer Reading Adult's

The adult summer reading program has 24 signed up. There is no program topic, just enjoy reading and enter into a drawing with every 5 books read.

**iii.** Books and Brunch

**a)** The first Books and Brunch was held on June 28<sup>th</sup> with 12 people in attendance. Friends provided the food for the Brunch.

**-c Website update:**

**a)** The website should be up about September 1<sup>st</sup>. The public cannot be informed that the website is down because we do not own the URL. Lana continues to work on the Library and Foundation sites and may be adding Friends in the future.

**7. Chairman's discussion:**

**a)** Sorum introduced Roger Rotvold as a candidate for the 1 ½ year library board position created by the resignation of Kris Thompson. Holmgren made a motion to have Rotvold fill Thompson's 1 ½ year position and Thornton second the motion. The motion passed unanimously.

**b)** The library board meeting in September will be held Wednesday September 4<sup>th</sup> at 5 P.M. because Monday is Labor Day.

**8. Next Meeting:** Markgraf moved to adjourn and Thornton second. Passed unanimously. The next meeting is Monday August 5, 2013 5 P.M.

Respectfully submitted  
Ruth Holmgren  
Secretary