

Library Board Meeting
Levorsen Community Room
Pelican Rapids Public Library
Wednesday February 6, 2013 5 p.m.

Present: Scott Fox, Ruth Holmgren, Theresa Thornton, Kris Thompson, Mary Sorum, & Annie Wrigg

Visitors: None

1. Approval of agenda: Sorum made a motion to accept the agenda with the correction of October Minutes not August Minutes as printed on the agenda. Thompson second the motion. Motion passed unanimously.

2. Approval of the January 2013, October 2012, and September 2012 Minutes: Motion by Sorum and second by Holmgren to approve the Minutes. Motion approved unanimously.

3. Approval of bills: Bills were reviewed by Thornton and approved on a motion by Thornton and second by Thompson.

4. Financial Report: Year-to-date Financial Report (Annie): The cost of periodicals was discussed and the costs keep going up, an example being the Star Tribune cost is \$65 more than last year. Holmgren moved to accept the Financial Report and Sorum second the motion. Motion passed unanimously.

5. Director's Report (Annie):

-a. Building Update:

1.) Township letters have been sent to all townships requesting a donation for the library. The letter is the same as last year.

2) Snow removal is going well. Martinson is doing a good job. The barriers are in place, which aren't always the best with parking location for meetings, but they work well for safety reasons with the ice.

-b. Inventory Update:

1.) Inventory was completed in one day. There were 4 volunteers who helped with the inventory. Three volunteers were there the whole time and one worked from 9-4. Food was provided for all the workers and Thank You notes were sent.

2.) The volunteering has been going well with 7 volunteers putting in over 40 hours shelving books and DVDs, cleaning computer screens, and doing other jobs around the library.

3) Hot Reads, Cold Nights has over 70 signed up to participate. The first Books and Brunch was held. Friends of the Library hosted it with over 20 people participating. There are two more scheduled.

4.) There has been an issue with a patron and it is being handled with help from the police.

-c. Donation: The library received a donation of \$5,000 from the Onsum Estate. There was no designation for the donation. The library staff would like different shelving on the east wall for children's picture books. The cost would be about \$3,000. After discussing the request, Sorum made a motion to table the spending of the donation. Holmgren second the motion and the motion passed unanimously.

6. Chairman's discussion; Holmgren asked about Zinio. Viking has selected 200 magazines to be available. They should be available in a week. Sorum will not be at the March meeting.

7. Next Meeting: Sorum moved to adjourn and Holmgren second. Passed unanimously. The next meeting is March 6, 2013 5 p.m.

Respectfully submitted

Ruth Holmgren

Secretary