

Library Board Meeting
Levorsen Community Room
Pelican Rapids Public Library
Monday March 3, 2014 5p.m.

Present: Teresa Thornton, Ruth Holmgren, Mary Sorum, Curt Markgraf, Roger Rotvold, & Annie Wrigg
Visitors: None

1. Approval of agenda: Holmgren made a motion to approve the agenda and Rotvold second the motion. The motion passed unanimously.

2. Approval of the February 2014 Minutes: Motion by Sorum and second by Rotvold to approve the Minutes. The motion passed unanimously.

3. Approval of the bills: Sorum made a motion to pay the bills and Markgraf second the motion. Wrigg expressed concern about the high utility bill for January. She will check to see that it is an actual billing. Motion passed unanimously.

4. Financial Report: Year-to-date Financial Report (Wrigg): Wrigg presented the January Budget Update. The city has transferred $\frac{1}{4}$ of their funding. The fines and copy incomes were down because of the library being closed for 2 weeks. The building expense line included paint and snow removal.

5. Friends Update: Friends met on February 24th at 10 a.m. to make decisions about the Once Upon a Table fund raiser. They established committees and are moving forward with the fund raiser. The Friends are interested in fund raising for the shelving and flooring for the rest of the library. It would most likely be a five year project and Friends may get assistance from the Foundation with fund raising. Rotvold made a motion for Wrigg to get quotes for shelving and flooring for the rest of the library. Sorum second the motion and the motion passed unanimously.

6. Foundation Update: The Foundation held its annual meeting on February 3rd. Officers were elected:

President: Chester Nettetstad Jr.

Vice- President: Patricia Krekelberg

Secretary: Nadine Brown

Treasure: John Koepcke

Member at large: Lloyd Nelson

The Foundation is planning to have the fund raiser walk again. They are checking to possibly have it during Oktoberfest.

7. Director's Report (Wrigg)

a. Water Update: The water line is frozen most likely from the building out about 10 feet. So far no method has worked to thaw the line because the pipe is at a 90 angle and the equipment cannot make the turn. Tomorrow (March 4th) the city is planning to try using a welder and arc the line. The equipment is being brought in from North Dakota. The library staff and patrons have been using a porta potty, which has been a real challenge because of the extreme cold conditions. The library was closed Friday (February 28 and March 1st) because of the difficult situation.

b. Boiler update: Presently the boilers are running just fine. There is some fluctuation, but it is ok.

c. Other items: Wrigg has had contact with half of the townships concerning funds. The township meetings will be held March 11th.

8. Chairman's Discussion: Holmgren attended the Northern Lights Library Network meeting on February 15th. Area library personnel met with legislators and gave 3 minute presentations about what is happening at libraries. Hopefully this event will be helpful toward Legislators Day at the Capital. Holmgren also shared Viking Library Systems Work Plan for 2014 and Viking Library System State of the System reports with the board.

9. Next Meeting: Sorum moved to adjourn and Holmgren second the motion. The motion passed unanimously. The next meeting is Monday April 7, 2014 at 5p.m.

Respectfully submitted

Ruth Holmgren

Secretary