

Pelican Rapids Public Library Board Meeting

4/7/2014

Minutes Recorded By: Mary Sorum, Interim Secretary

Those Present:

Teresa Thornton
Curt Markgraf
Mary Sorum
Annie M. Wrigg
Peg Warner
Gail Nordstrom
Dave and Joanie Ellison

Meeting was called to order by Chairperson Thornton and visitors were welcomed.

Approval of agenda; motion by Sorum, seconded by Markgraf, passed unanimously

Minutes: Minutes from the March meeting were reviewed by all, motion to approve minutes as printed by Markgraf, seconded by Sorum, passed unanimously.

Bills: Bills were reviewed by all. Motion to approve all for payment was motioned by Markgraf, seconded by Sorum, passed unanimously.

Board Resignation: The Board received the resignation of Ruth Holmgren. Resignation was approved with regret. Wayne Runningen is willing to serve out Holmgren's term and his name will be presented to the City Council on April 8, 2014, for their consideration and approval.

Budget Update: Year to date budget status reviewed for the months of February and March 2014. No Board action was taken.

Friends Update: Table hosts are still needed for the luncheon scheduled for June 21, 2014, at Trinity Church. Planning is being done for the 25th anniversary of the library with a celebration planned for August.

Foundation Update: No update was available.

Director's Report:

Update on the water lines which were frozen for 21 days. The lines were thawed and working on March 10, 2014.

Boiler Update: Relay switches were replaced and are working.

8,000 KWH were used to run the heat tape for one month. The heat tape will now be turned off and on depending on the outside temperatures and whether the sun is out or not. It has solved the problem of ice dams and icicles by the fire exit.

Flooring and shelving: Many positive comments received. There is still a need for new chairs, rocking chair and area rug.

Township Update: Three townships declined funding to the library; Erhard's Grove, Norwegian Grove and Dunn. Wrigg may be asked to attend an upcoming Dunn Township meeting. All other townships approved and annual contribution to the library.

Story Time is going well.

Food for Fines promotion will take place during National Library Week. \$1.00 of fines will be forgiven for each non-perishable food item brought in to the library. The food collected will go to the Pelican Rapids Food Shelf. Motion by Sorum, and seconded by Markgraf to approve this campaign. Motion passed unanimously.

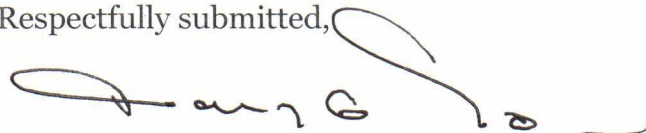
Director's Evaluation: Markgraf and Thornton will evaluate Director Wrigg. They will then meet with Wrigg to review the evaluation which will then be presented to the full Board at the May meeting. Deadline for completion is May 5, 2014.

Motion by Markgraf, second by Sorum for Markgraf and Thornton to meet at a mutually agreed upon time to formulate and complete the evaluation.

Motion was made to adjourn the meeting by Markgraf, seconded by Sorum. Motion passed unanimously.

**The next meeting of the Pelican Rapids Public Library Board will be
May 5, 2014 at 5 P.M.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mary Sorum', with a long horizontal flourish extending to the right.

Mary Sorum
Interim Secretary