

Pelican Rapids Public Library Board Meeting
Minutes – December 1, 2014

Present: Annie M. Wrigg, Director

Board Members: Teresa Thornton, Curt Markgraf, Wayne Runnigen, Roger Rotvold

Also present: Sue Seifert, Brent Frazier

The meeting was called to order by Chairperson Thornton at 5:00 pm.

1. Agenda
Motion by Runnigen, second by Markgraf to approve as printed. Passed unanimously.
2. Minutes
Motion by Markgraf, second by Runnigen to approve the minutes of November 3, 2014. Passed unanimously.
3. Bills
After review a motion by Runnigen, second by Markgraf to approve for payment the motion passed unanimously.
4. Financial Report
Director Wrigg reported that some accounts were double payed this month due to the fact that there will be no City Council Meeting at the end of December, and the next scheduled meeting is in mid January. Also discussed were some Ledger issues which are being reviewed with City staff and will be reported on at the next Library Board Meeting. Reviewed the year to date report, Motion by Rotvold, second by Markgraf to approve financial report. Motion passed unanimously.
5. Friends Update
No Friends representative was present. Update presented by Wrigg. She reported that the little books are out and available for \$5.00. The Friends group will not meet again until sometime in February.
6. Foundation Update
Wrigg reported that the foundation meeting was held on the 20th of November at 7:00 pm. Wrigg reported that she did share with the Foundation Board that her role is as an ex-officio member. There next meeting will be held sometime in February.
7. Directors Report
 - Reviewed Bad Art Night, Date a Book Night, and Hot Reads programs.
 - Blower motor is out on the small meeting room furnace and will be repaired in the coming week.
 - Roof heat tape is working and is being used on an as needed basis.
 - Reported that the small can lights are going out with ballast issues, and LED replacements might be an option for replacement.
 - Treet Tree is up and has been very good for Library donations. Some items are the Board Books, and also the Ready Readers that need replacement.

8. Chairman's discussion – Saturday January 17, 2015 the Library will be closed for inventory. Chair asked if Wrigg would attend the City Council Meeting for her to present the new board member Dave Gottenborg to the City Council for their approval. Wrigg stated that she would. Next meeting will be January 5, 2015 at 5:00 pm.
9. Adjournment
Upon completion of all matters before the board, motion by Rotvold, second by Markgraf to adjourn. Motion passed unanimously.

Respectfully
submitted,
Wayne Runningen

Board Member