

Pelican Rapids Public Library Board Meeting

Minutes – November 3, 2014

Present: Annie M. Wrigg, Director

Board Members: Teresa Thornton, Curt Markgraf, Wayne Runningen, Roger Rotvold

Also present: Peg Werner Director Viking Library System

The meeting was called to order by Chairperson Thornton at 5:00 pm.

1. Agenda  
Motion by Rotvold, second by Markgraf to approve as printed. Passed unanimously.
2. Minutes  
Motion by Rotvold, second by Runningen to approve the minutes of October 6, 2014. Passed unanimously.
3. Bills  
After review an upon a motion by Markgraf, second by Rotvold to approve for payment the motion passed unanimously.
4. Financial Report  
Reviewed the annual and year to date report, Motion by Rotvold, second by Markgraf to approve financial report. Motion passed unanimously.
5. Friends Update  
No Friends representative was present. Update presented by Wrigg. Christmas Ornaments for the annual fundraiser will be made starting on November 28<sup>th</sup>. The next Friends Newsletter will be sent out on November the 6<sup>th</sup>.
6. Foundation Update  
Wrigg reported that the foundation is planning on meeting on the 20<sup>th</sup> of November at 7:00 pm.
7. Directors Report
  - Library roof cap has been repaired by Kelly Funk
  - Library front yard has been repaired
  - Work continues on the men's restroom drain issues
  - Donation of the Bear Bench to the children's area by the Baker's is appreciated and is being used by many of the children
  - Programming included Quilters quilt show, Bad Art Night, Date a Book Night, Community Ed program on Gluten with Sandford Health November 18<sup>th</sup>

- MN CEP worker Kyle Tiggemann has been helping with various projects inside and outside at the Library
  - Many different events and meetings have been attended
  - Treet Tree this year will focus on replacing Board Books and Ready Readers which are in need of replacement. Donations of \$10.00 will be requested for this project
8. Viking System Administrators annual presentation was given by Peg Werner, Director. A review of the Minnesota Open Meeting Law was given to the Board. Information was also reviewed on basic Library Board responsibilities, requirements, Chair's responsibilities running the meetings, and the public's role at Library Board Meetings.
  9. Chairman's discussion regarding a new board member to fill the position of Mary Sorum whose term ends in 2014. Two people have expressed an interest in serving on the Library Board, Dave Gottenborg, and Sue Seifert. Motion by Rotvold, and second by Markgraf that it is the Library Boards recommendation that Dave Gottenborg be appointed to the open 3 year Library Board term. Motion passed unanimously.
  10. Adjournment  
Upon completion of all matters before the board, motion by Markgraf, second by Rotvold to adjourn. Motion passed unanimously. Adjourned 6:10 pm.

Respectfully submitted,  
Wayne Runningen

Board Member