

Pelican Rapids Public Library Board Meeting Minutes
September 3, 2014

Present: Annie M. Wrigg, Director.

Board Members: W. Runningen, T. Thornton, M. Sorum, R. Rotvold

Public: S. Seifert, K. Knuteson-Olson (Friend's Representative)

- 1) Agenda:
Motion by Sorum, second by Runningen to approve as printed. Passed unanimously.
- 2) Minutes:
Motion by Sorum, second by Rotvold to approve minutes of the August 4, 2014 meeting. Passed unanimously.
- 3) Bills:
After review, motion by Runningen, second by Rotvold to approve for payment. Passed unanimously.
- 4) Financial Report:
Reviewed year to date and annual reports with no board action required.
- 5) Friends Update: K. Knuteson-Olson presented the Friends update. Next Friend's meeting set for 9-22-14. The 25th Anniversary/annual meeting was well attended. The Newsletter will be going out by the end of September.
Friend's presented checks to the library for \$2700 as proceeds from the luncheon in June and \$5000 annual contribution all to be used for materials.
The Library Board thanks the Friend's for their continued support.
- 6) Foundation Update: None.
- 7) Director's Report:
 - a) Emina Corbo, custodian has resigned. Motion by Sorum, second by Rotvold to hire Sandra Seeger as custodian. Seeger has been the fill-in custodian over the past several months. Seeger is an entry level employee and is subject to 6 month probation. Salary is \$11.45/hour with 5 hours per holiday @ holiday rate. She will begin September 4, 2014. Passed unanimously.
 - b) Building: The lawn on the north side of the building and the sprinkler system still need to be repaired/replaced after last winter.
Roof repairs pending.
Air handlers and thermostat in the small meeting room have been repaired/replaced.
 - c) Summer Reading: Has been completed with both adult and children's programs showing very good participation.
 - d) Hot Reads information has been received.
 - e) All the 5th graders came through the library last week.
 - f) Two Viking teleconferences coming up. Annie M. Wrigg will attend.

g) Sarah Davis will attend a story-time workshop in Detroit Lakes on September 11th.

h) Annie M. Wrigg will attend the County Commissioner's meeting on either September 12th/13th re: library funding.

8) Comments:

Sorum's term is up at the end of 2014. She indicated she will not be renewing for another term.

9) Chairperson's discussion: None

10) Adjournment: Upon motion by Rotvold, second by Runningen, passed unanimously, adjournment was had.

Next meeting: October 6, 2014 at 5:00 P.M.

Respectfully submitted,
May 6 So -